



# ALLEGHENY COUNTY SHERIFF'S OFFICE

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SHERIFF

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Effective with the August 3, 2020 Sheriff Sale of real estate and all such monthly public sales thereafter shall be conducted virtually through video conferencing technology or live streaming. The Allegheny County Sheriff's Office shall provide for up to twenty-five persons to participate in person with physical distancing in the Gold Room, 4<sup>th</sup> Floor, Allegheny County Courthouse.

## ***Do I need to register to participate in Allegheny County Sheriff Sales of Real Estate?***

Yes, all participants or bidders must be registered at least **7 DAYS BEFORE THE DATE OF THE SALE** in order to participate (virtually or in person) at the Allegheny County Sheriff's Office Sales of Real Estate. Registration will be available on the Allegheny County Sheriff's Office website, [sheriffallegHENYcounty.com](http://sheriffallegHENYcounty.com).

Once registered, you will receive an invite to the next Sheriff Sale and all future sales. **YOU MUST BE REGISTERED TO PARTICIPATE IN THE SALE!**

## ***How do I register?***

A registration form is now available on our website. You must fill out all information required by the Sheriff's Office. Once registered, our office will assign you a bidder number. The bidder number you receive will be good for and all Sheriff Sales.

## ***How do I participate in the sale if I don't have access to a computer or cell phone?***

The Gold Room, 4<sup>th</sup> Floor, Allegheny County Courthouse, will be set up to accommodate, with social distancing, the first 25 registered participants. **You must be a registered participant to enter the Gold Room.** A representative from the Allegheny County Sheriff's Office will be present in the Gold Room for any bids that can't be made via the virtual platform. You must properly wear a face mask covering your mouth and nose while attending the Sheriff Sale.

### ***How do I bid on a property at a virtual sale?***

All bidding will be conducted via the chat box on Microsoft Teams. Bid increments are as follows: \$100.00 increments up to \$10,000.00, \$500.00 increments up to \$50,000.00 and \$1000.00 increments for any bid above \$50,000.00.

### ***How do I pay if I am the successful bidder?***

The successful bidder will be required to pay 10% of the purchasing price, but not less than \$75 in CASH, Certified CHECK or CASHIERS CHECK at time of sale or in the Sheriff's Office before 2:30PM on THE DAY IMMEDIATELY FOLLOWING THE SALE. e.g. the Sale Date is the 3rd, the 10% is due in before 2:30 on the 4th.

The Remaining Balance must be paid in CASH, Certified CHECK or CASHIERS CHECK, one week exactly from the sale date before 10:00AM. e.g., if the sale is on Monday the 3rd, the Balance is due before 10AM on the 10th.

So, using this example, a sale on Monday the 3rd would require a 10% deposit before 2:30PM on Tuesday the 4th, and the Remaining Balance due before 10AM on Monday the 10th.

**These times are not negotiable and must be adhered to strictly.**

All certified funds must be made payable to the Allegheny County Treasurer. When you come into the Sheriff's Office to pay the remainder of your bid amount from the sale, you must also pay **\$181.75** to have your deed recorded. Your payment must be in the form of a business check, cashier's check or money order made payable to to the Department of Real Estate. **NO PERSONAL CHECKS OR CASH WILL BE ACCEPTED.**

Remember, all balances of the bid **MUST BE PAID IN** to the Sheriff's Office by **one week from date of sale by 10:00AM, as documented above.**

Failure to pay any balances will result in the forfeiture of your deposit and the property being re-exposed to sale at this time.

### ***How do I give the deeding instructions?***

Once you are the successful bidder, you will receive an email from the office with a PDF form attached to be completed with the deed transfer information and returned via email to the Allegheny County Sheriff's Office.

### ***What if I just want to watch the Sheriff Sale?***

All Allegheny County Sheriff Sales will be live on our Facebook page for anyone to view, [facebook.com/allegghenybadge](https://facebook.com/allegghenybadge).

***How do I get a list of the properties up for Sheriff Sale?***

The list of properties currently up for Sheriff Sale are on our website under the Real Estate tab and in the gray box with the title "Listings and Results". All current sales are also advertised in the Pittsburgh Post-Gazette and Pittsburgh Legal Journal.